

DOWNLOADABLE GUIDE

Closing and License Checklist

The Tuesday after you think you have a deal is usually a count, an agency, or a landlord. Use this list so the close date is a plan, not a wish.

SNAP does not transfer (USDA FNS). Confirm alcohol with the state agency. Confirm tax clearance with the DOR.

Before LOI

- License list with issuing agency and whether the privilege is transferable, quota, or new-application.
- Lease assignment path and landlord consent window.
- Who pays for the third-party inventory service.
- Whether a seller note will be on standby behind SBA.

Between LOI and APA

- Buyer SNAP / EBT application started with realistic downtime language.
- Alcohol application or transfer packet started.
- Food permit, WIC, tobacco, lottery - each owner of record.
- Tax clearance / successor-liability letter or escrow holdback language.
- Wholesaler and DSD change-of-control notices.

Count night

- Third-party counter booked. Store closed or partially closed.
- Cost basis agreed (seller's last invoice / system cost).
- Exclude list: expired, damaged, consignment, personal.
- Dispute window in hours, not weeks.
- Wire instructions tested the day before.

First 30 days

Do not change the mix for sport. The first month is vendor trust, shrink, and making payroll while SNAP or alcohol catches up. Write a transition schedule in the APA: hours the seller will be on the floor, and what 'training' actually means.

Walk your close calendar with Jason Taken: <https://grocerystorebusinessbroker.com/book/>

One-page working list

Item	Owner	Date
Recast locked		
NDA / CIM out		
LOI signed		
Lease consent sent		
SNAP application filed		
Alcohol packet filed		
Inventory service booked		
Tax clearance requested		
APA signed		
Count night		
Keys / funds		

Grocery Store Business Broker is the nationwide grocery practice of HedgeStone Business Advisors. The only next step on the website is a booked intro call.

<https://grocerystorebusinessbroker.com/book/>